

**GURUGRAM BRANCH OF THE NORTHERN INDIA REGIONAL COUNCIL OF
THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA**

Address of the Branch: 2A, Pavilion Building, 339/2 (Behind Hotel VITS Mango), Sector – 14, Gurugram – 122001.

NOTICE CALLING FOR SPECIAL GENERAL MEETING OF THE BRANCH

No.01

Date: 2nd January 2025

To,

All members of Gurugram Branch of Northern India Regional Council

Dear Member,

**Sub: Notice for Special General Meeting of the members of the
Branch**

This is to inform you that a Special General Meeting of the members of the Gurugram Branch of the Northern India Regional Council will be held from 08:00 AM to 06:30 PM on 25th January 2025 (i.e., the Saturday) in the premises of the Branch (*) for electing **Nine (9)¹** members of its Managing Committee for the term 2025-2029. The important dates relating to the above elections are as given below.

Those members, who are desirous of standing for said election may submit their nomination form duly filled in and signed by the Candidate and by the Proposer and Secunder (both of whom shall be entitled to vote in the said branch election) together with a (non-refundable) nomination fee of **Rs. 1000/-** by way of Demand Draft/Pay Order/Cheque drawn in favor of the "**Gurgaon Branch of NIRC of ICAI**" and payable at Gurugram.

The nomination form duly filled in and signed should be submitted in a sealed cover addressed to CA. Naveen Garg, Returning Officer/Polling Officer at the above address of the Branch against an acknowledgement. The blank nomination form can be had from the said Returning Officer or from the undersigned or from the branch premises effective from 02nd January 2025 till 05:00 PM of 13th January 2025, i.e. the last date of receipt of nominations. The said nomination form is also available on the website of the Branch. (<https://icaigurugram.org>)



IMPORTANT DATES

1.	Last Date of receipt of nominations (at least 10 days before the date of polling)	Monday, 13 th January 2025 till 05:00 P.M.
2.	Date of scrutiny of nominations (Within two days from last date of nominations)	Tuesday, 14 th January 2025 at 01:00PM at Branch premises
3.	Display of list of valid nominations on the Notice Board of the Branch (Date of scrutiny, i.e., date applicable for S.No. 2)	Tuesday, 14 th January 2025
4.	Last date for withdrawal of nominations (Two days from the date of display of valid list of nominations.)	Thursday, 16 th January 2025 till 04:00PM
5.	Display of final list of nominations (after withdrawals, if any) (Within one day of last date of withdrawal)	Thursday, 16 th January 2025 at 05:00PM
6.	Date of Election (if the nominations exceed more than the number of vacancies) (As per Schedule)	Saturday, 25 th January 2025 from 08:00AM to 06:30PM
7.	Declaration of Result (As per Schedule)	Latest by 28 th January 2025

The election, if necessary, shall be held under the Single Transferable System of Voting.

Yours faithfully



**CA Jitender Yadav
Secretary of the Branch**

Note:

- (*) Full Address of the Branch should be given here. In case, the Special General Meeting is held outside the Branch premises, the full address of the venue should be given here. The notice should be sent in a mode which was followed by the branch in the past. However, the same should also be sent by e-mail to all the members of the branch and be also hosted on the website of the branch, besides pasting the same on the Notice Board of the Branch.